EXHIBIT 1

STATEMENT OF WORK

I. EXECUTIVE SUMMARY

This Statement of Work addresses solid waste removal services for Evansville Psychiatric Children's Center (EPCC) and Evansville State Hospital (ESH), collectively known as the Evansville Campuses (EC). The EC require routine solid waste removal to maintain a safe, sanitary, and orderly environment for patients, staff, and visitors. These services support compliance with healthcare standards, promote safe operations, and ensure uninterrupted facility functions.

The required services include reliable collection, transport, and disposal services in accordance with applicable regulatory requirements and this Statement of Work. The EC are located at 3300 E. Morgan Avenue, Evansville, IN 47715 and 3400 Lincoln Avenue, Evansville, IN 47714. The expected contract term is July 1, 2027, through June 30, 2032.

II. BACKGROUND AND CURRENT STATE

The EC generate solid waste as part of routine healthcare, residential, administrative, and grounds operations. Waste volumes vary by building, program type, and patient census. Current waste collection practices require scheduled pickup, appropriate container placement, and attention to cleanliness and overflow prevention. The prior procurement for a similar service at another Indiana State Psychiatric Hospital demonstrated the need for competitive pricing, consistent service levels, and strong adherence to facility policies. The EC seek a Contractor to provide dependable solid waste removal services that align with operational needs, regulatory requirements, and safety objectives. Additional operational details, existing pickup frequencies, and building-specific requirements must be confirmed during site assessment.

III. SCOPE OF WORK

The Contractor shall:

- Furnish all personnel, equipment, vehicles, supplies, and supervision necessary to provide solid waste removal services at the EC.
- Perform the work in a manner that avoids disruption to patients, staff, and visitors.
- Maintain a consistent waste collection schedule.
- Supply approved container types and sizes as designated in the tables below.
- Inspect collection areas during each pickup to identify spills, overfilled containers, equipment damage, or hazards.
- Clean and rinse the ESH Compactor during each regularly scheduled pickup from April through September, and during every other regularly scheduled pickup from October through March. The Contractor may perform the rinsing on-site or off-site, provided that all work meets the cleanliness standards specified in this section. If the Contractor performs rinsing on-site, the Contractor shall provide all necessary utilities and equipment, contain all wastewater, and dispose of all runoff in accordance with applicable environmental regulations. If the Contractor performs rinsing off-site, the Contractor shall coordinate the removal and return schedule with the authorized representative to minimize the time the compactor pad is left without the compactor.
- Perform additional rinsing only as part of a scheduled pickup, as needed to meet the cleanliness requirements stated in this section.
- Maintain all containers in a clean condition (free of residues, odors, and visible debris).
- Follow spill prevention and spill response requirements, including containment, cleanup, decontamination, and reporting.

- Provide emergency or on-demand collection of excess waste upon request. Response time must match the urgency assigned by the EC's authorized representative.
- Maintain all containers in a leak-resistant and operational condition. Notify the authorized representative immediately of any damaged container or any container that requires replacement.

OBJECTIVES OF ENGAGEMENT

The objectives of this engagement are to:

- Ensure the safe, compliant, and efficient removal of solid waste at the EC.
- Maintain waste collection areas that are clean, orderly, and free of hazards.
- Prevent spills, overflows, and equipment failures.
- Support regulatory compliance and sanitation standards.
- Provide regular and on-demand waste removal services that meet operational needs.

DELIVERABLES AND DEADLINES

The Contractor shall:

- Provide scheduled waste-collection services according to the pickup frequencies stated in Exhibit 2.
- Provide, place, and maintain containers of the types and sizes stated in Exhibit 2.
- Respond to and clean up any spill caused by the Contractor.
- Submit a completed incident report within 24 hours of any spill, overflow, or adverse event.

PAYMENT MILESTONES

The Contractor shall invoice monthly. Compensation consists of the following components.

- Scheduled-Pickup Fee. A fixed monthly fee for performing all scheduled waste collection services described in this Statement of Work. The fee includes all labor, equipment, fuel, disposal charges, maintenance, and administrative costs.
- Overfilled Container Fee. A unit price, assessed per occurrence, for emptying an overfilled container. A container is overfilled only if waste extends significantly above the rim and prevents the lid from being closed to within six inches of the fully sealed position. The Contractor shall not assess this fee for minor obstructions caused by uncompacted or easily compressed cardboard or debris.
- Loose Waste Clean-up Fee. A unit price, assessed per cubic yard, for cleaning up waste located outside a container. The Contractor may assess this fee only for loose waste that exceeds one-quarter of a cubic yard. The Contractor's documentation must include a clear photographic record showing a measurable scale or reference object to verify the estimated cubic yardage.
- Dry Run Fee. A unit price, assessed per occurrence, for a blocked or inaccessible container. The Contractor may assess this fee only if the driver cannot reasonably gain access to the container pad and, after making a reasonable effort to notify the EC's authorized representative of the obstruction, waits at least fifteen minutes before departing. The Contractor shall not assess a Dry Run Fee if the obstruction is cleared during the fifteen-minute wait period.
- Extra Container Pull Fee. A unit price, assessed per collection, for any emergency or on-demand pickup.
- Photographic Evidence Requirement. The Contractor shall provide photographic evidence for any event that would trigger a unit price under this section. The State is not required to pay any such fee without that evidence.
- No Variable-Weight Charges. The Contractor shall not charge based on the weight or fullness of any container.

- No Other Fees. The Contractor shall not impose any fee not listed in this Contract.

APPROVED AND EXCLUDED MATERIAL
Regular Waste Materials consist of all non-hazardous solid waste and organic waste. Special Waste Materials include industrial process waste, asbestos-containing material, petroleum-contaminated soil, treated or decharacterized waste, and demolition debris. Handling any Special Waste requires a Special Waste Profile completed by the EC and approved by the Contractor.

Excluded Waste Materials include waste tires; radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, biohazardous, regulated medical, or hazardous waste; toxic substances under applicable laws; materials containing protected information; materials prohibited by federal, state, or local law; and Special Waste not approved in writing by the Contractor.

IV. PROJECT MANAGEMENT

a. PROJECT MANAGEMENT PLAN
The Contractor shall:
- Provide the personnel, equipment, supplies, supervision, and transportation required to perform waste removal services.
- Perform the work safely, quietly, efficiently, and without disrupting psychiatric hospital operations.
- Comply with applicable federal, state, and local solid waste regulations, along with ISPHN and EC policies.
- Report any spill, overflow, or unsafe waste handling condition immediately to the authorized representative.

b. PRIMARY CONTACT
The Contractor shall designate an account manager to address service issues, scheduling, and performance questions. The account manager must be available Monday through Friday from 8:00 a.m. to 4:30 p.m. Central Time, excluding State holidays.

c. OTHER PROJECT STAFF
Personnel performing the work must:
- Hold required licenses and certifications.
- Maintain a professional appearance.
- Possess company-issued photo identification and produce it upon request.

d. DOCUMENT MANAGEMENT
The Contractor shall maintain all required documentation, including service logs, incident reports, spill reports, container inventory, and any records required under applicable State or Federal law. The Contractor shall provide documentation to the EC upon request.

e. STATUS UPDATES AND REPORTING
The Contractor shall provide service updates upon request. The EC may call up to two business review meetings annually by providing the Contractor at least two weeks' advance notice. The Contractor shall participate in these meetings and provide a brief written confirmation of the meeting to the EC within five business days after the meeting concludes. The meetings will address:
- Financial analysis.
- Contract compliance.

- Incident history, if applicable.
- Corrective actions, if applicable.
- Potential scope changes, if applicable.

V. COMPLIANCE REQUIREMENTS

The Contractor shall perform all work in compliance with the general legal requirements of this Contract. While performing work activities on the EC, the Contractor shall also ensure compliance with the following specific operational standards:

- Indiana spill reporting laws, including the Indiana Spill Rule (327 IAC 2-6.1).
- Site-specific safety practices and environmental protocols established by the EC.
- Site-specific directions issued by the authorized representative for the management of non-clinical services.

VI. KEY PERFORMANCE INDICATORS

The Contractor shall maintain the following targets throughout the Contract term.

- On-Time Delivery. The Contractor shall complete all pickups in accordance with the scheduled frequency specified in Exhibit 2.
- Quality Standards. The Contractor shall ensure that all waste collection areas are left free of debris, litter, and residual spillage after each pickup.
- Budget Adherence. The Contractor shall ensure all monthly invoices exactly match the fixed fees and documented unit prices established in the Contract, with zero unauthorized fees.

VII. END OF CONTRACT TRANSITION AND TURNOVER

The Contractor shall cooperate with transition activities at the end of the Contract term to ensure uninterrupted continuation of services. The Contractor shall maintain all Contractor-owned containers on the EC through the final day of the Contract term. Unless the Contractor is awarded the successor contract, the Contractor shall remove all Contractor-owned containers within three business days after the Contract term ends, at no cost to the State. The Contractor shall coordinate the exact removal date and time with the EC's authorized representative to ensure that container removal occurs simultaneously with the delivery of the successor contractor's containers.

EXHIBIT 2

COLLECTION SCHEDULE AND EQUIPMENT

This Exhibit states the container types, sizes, and collection frequencies for the EC. The parties may modify the collection schedule to change specific dates or days of pickup without a formal contract amendment, provided the frequency of pickup remains consistent.

Evansville Psychiatric Children's Center

Container Type	Container Size	Quantity	Frequency of Pickup
Dumpster, Open Top	8 cubic yards	1	Twice per month

Evansville State Hospital

Container Type	Container Size	Quantity	Frequency of Pickup
Compactor	40 cubic yard container 2 cubic yd compactor	1	Weekly
Dumpster, Open Top	20 cubic yards, minimum	1	Twice per month
Cardboard Recycling	8 cubic yards	1	Twice per month